



City of Columbus
Mayor Michael B. Coleman

Department of Development
Mark Barbash

Columbus Community Reinvestment Area Agreement Application

APPLICATION FOR A PROPOSED AGREEMENT for Community Reinvestment Area (CRA)
Tax Incentives between the **CITY OF COLUMBUS** located in the County of Franklin and

(Enterprise)

1. A. Name of business, home or main office address, contact person, and telephone number
(attach additional pages if multiple enterprise participants).

Enterprise Name

Contact Person

Address

Telephone number

- B. Project Site:

Enterprise Name

Contact Person

Address

Telephone number

2. A. Nature of business (manufacturing, distribution, wholesale or other)

-
- B. List primary 4 digit Standard Industrial Code (SIC) #

Business may list other relevant SIC numbers

C. If a consolidation, what are the components of the consolidation? (Must itemize the location, assets, and employment positions to be transferred)

D. Form of business of enterprise (corporation, partnership, proprietorship, or other).

3. Name of principal owner(s) or officers of the business (attach list if necessary).

4. Is business seasonal in nature Yes [] No []

5. A. State the enterprise's current full-time and part-time employment level at the proposed project site:

B. Will the project involve the relocation of employment positions or assets from one Ohio location to another?

Yes [] No []

C. If yes, state the locations from which employment positions or assets will be relocated and the location to where the employment positions or assets will be located:

D. State the enterprise's current employment level in Ohio (itemized for full and part-time employees):

E. State the enterprise's current employment level for each facility to be affected by the relocation of employment positions or assets: _____

F. What is the projected impact of the relocation, detailing the number and type of employees and/or assets to be relocated?

6. A. Has the enterprise previously entered into an Enterprise Zone or CRA Agreement with the local legislative authorities at any site where the employment or assets will be relocated as a result of this proposal? Yes [] No []

B. If yes, list the local legislative authorities, date, and term of the incentives for each Agreement: _____

7. Does the Enterprise owe:

A. Any delinquent taxes to the State of Ohio or a political subdivision of the State?
Yes [] No []

B. Any moneys to the State or a political subdivision of the State for the administration or enforcement of any environmental laws? Yes [] No []

C. Any other moneys to the State or a political subdivision of the State that are past due, whether the amounts owned are being contested in a court of law or not?
Yes [] No []

D. If yes to any of the above, please provide details of each instance including but not limited to the location, amounts and/or case identification numbers (add additional sheets if necessary).

8. Project Description (attach additional pages if necessary): _____

9. A. Will the project involve a rezoning or zoning variance? Yes [] No []

B. If yes, please explain: _____

10. Project is proposed to begin _____, 20_____
and estimated to be completed _____, 20_____.

11. A. Estimate the number of new employees the business intends to hire at the facility that is the project site (job creation projection must be itemized by full and part-time and permanent and temporary): _____

B. State the time frame of this projected hiring: _____ years.

- C. State proposed schedule for hiring (itemize by full and part-time and permanent and temporary employees) _____
-
12. A. Estimate the amount of annual payroll such new employees will add (new annual payroll must be itemized by full and part-time and permanent and temporary new employees).
-
- B. Attach a list itemizing job types, full-time or part-time, wage rates and benefits for the new jobs to be created.
- C. Indicate separately the amount of existing annual payroll relating to any job retention claim resulting from the project: \$ _____
13. Market value of the existing facility as determined for local property taxation.
\$ _____ (Not required if moving from existing facility to a new site.)
14. A. Business' total current investment in the facility as of the proposal's submission.
\$ _____ (Not required if moving from existing facility to a new site.)
- B. State the business' value of on-site inventory required to be listed in the personal property tax return of the enterprise in the return for the tax year (stated in average \$ value per most recent 12 month period) in which the agreement is entered into (baseline inventory): \$ _____
15. An estimate of the amount to be invested by the enterprise to establish, expand, renovate or occupy a facility:
- | | |
|--|----------|
| A. Acquisition of Buildings: | \$ _____ |
| B. Additions/New Construction: | \$ _____ |
| C. Improvements to existing buildings: | \$ _____ |
| D. Machinery & Equipment: | \$ _____ |
| E. Furniture & Fixtures: | \$ _____ |
| F. Inventory: | \$ _____ |
| Total New Project Investment: | \$ _____ |
16. A. Business requests the following CRA tax exemption incentive: _____
_____ % for _____ years covering real property described above. Be specific as to type of asset, rate, and term.
-
-

- B. Business' reasons for requesting tax incentives (be quantitatively specific as possible)
-
-

FEES:

- Application Fee
This application must be accompanied by a non-refundable Two-hundred and Fifty dollars (\$250) application fee. Any CRA application submitted without this fee will be returned to the applicant. Payable by check or money order to: ***City of Columbus.***
- State Fee
A separate one-time fee of Seven Hundred and Fifty dollars (\$750) charged by the State and collected by the City with this application. Any CRA application submitted without this fee will be returned to the applicant. Payable by separate check or money order to: ***Ohio Department of Development.***
- Agreement Processing Fee
The City requires each applicant receiving a tax incentive through a CRA Agreement to pay a one-time processing fee of Twenty-five Hundred dollars (\$2,500). This fee is due upon execution of the CRA Agreement. Payable by check or money order to: ***City of Columbus.***
- Annual Monitoring Fee
The City requires each applicant receiving a tax incentive through a CRA Agreement to pay an annual monitoring fee of One thousand dollars (\$1,000). This fee must be submitted annually with the applicant's Annual Report to the City. Annual Reports submitted without this fee will be deemed incomplete and will be returned to the applicant. Payable by check or money order to: ***City of Columbus.***

PUBLICATION OF CRA LEGISLATION

If a Columbus City Council resolution is adopted in support of the applicant's CRA, the City Clerk will publish the resolution in a newspaper of general circulation once a week for two consecutive weeks immediately following the resolution's adoption. The applicant will be responsible for the publication bill which will be forwarded by the City Clerk.

FINANCIAL STATEMENTS

This application must be accompanied by a current financial statement and financial statements for the previous three years.

The applicant, if granted a tax incentive under the CRA program, agrees to pay the cost of a one-time audit to determine the accuracy of job creation and project investment reports due annually

to the City of Columbus. Such audit may be requested by the City of Columbus at any time during the term of the tax incentive granted to the applicant.

DISADVANTAGED HIRING THROUGH FIRST SOURCE PROGRAM

Employers granted a tax incentive must enter into a First Source Agreement with the City. First Source seeks to assure continuing employment opportunities for Columbus residents who are unemployed or underemployed. The First Source Agreement establishes as the employer's aspirational goal, the filling of at least 50% of employer's covered job openings (entry level to intermediate skilled positions) with job applicants referred by the First Source program. Job applicants referred to the employer by First Source will have been pre-screened and identified as qualified based on job descriptions the employer will provide to the City's First Source Administrator. The City's First Source Administrator, Franklin County Department of Human Services, will coordinate the recruitment, pre-screening and referral of job candidates for covered positions.

REQUIREMENT TO LIST JOBS ON WORKsource

Employers granted a tax incentive shall register with WORKsource, list all its job openings on WORKsource's Internet site (www.worksource.net) and cooperate in WORKsource activities involving employer participation. The City believes that local businesses looking to attract qualified workers will find WORKsource to be a valuable tool, both for its Internet job site and its partnership network of agencies. This network is committed to providing coordinated services geared to increasing the supply of qualified entry level workers.

ABATEMENT TERM COMMENCEMENT

If granted a tax incentive, the applicant understands that terms will generally not commence until the tax year following the completion of construction for the project. If projects involve phased construction over several years, abatement terms will generally not commence until the completion of construction for the first phase of projects.

SCHOOL DISTRICT INTERACTION

The applicant understands that, if granted a tax incentive, the City of Columbus may require the applicant to enter into an arrangement with the local school district in the project area to provide some form of educational support. Such support may be in the form of a mentoring program, scholarship program, contribution of equipment or some other form of contribution useful to schools and acceptable to the applicant.

APPLICANT'S CERTIFICATION

The applicant certifies that all information in this application, and all information furnished in support of this application, is true and complete to the best of the applicant's knowledge and belief.

Submission of this application expressly authorizes the City of Columbus to contact the Ohio Environmental Protection Agency to confirm statements contained within this application and to review applicable confidential records. As part of this application, the business may also be required to directly request from the Ohio Department of Taxation or complete a waiver form allowing the Ohio Department of Taxation to release specific tax records to the City of Columbus.

Applicant agrees to supply additional information upon request.

The applicant affirmatively covenants that the information contained in and submitted with this application is complete and correct and is aware of the ORC Sections 9.66(C)(1) and 2931.13(D)(1) penalties for falsification which could result in the forfeiture of all current and future economic development assistance benefit as well as a fine of not more than \$1,000 and/or a term of imprisonment of not more than six months.

U.S.C. Title 18, Sec. 1001, provides: *"Whoever, in any matter within the jurisdiction of any department or agency of the United States knowingly and willfully falsifies. . . or makes any false, fictitious or fraudulent statements of representations, or makes or uses any false writing or document knowing the same to contain any false, fictitious or fraudulent statement of entry, shall be fined not more than \$10,000 or imprisoned not more than five years, or both."*

Name of Enterprise

Date

Signature

Typed Name and Title

* * * * *

Please submit the application and attachments, with the required fees, to:

City of Columbus
Department of Development
Columbus Community Reinvestment Area Program
Economic Development Division
109 North Front Street, 1st Floor
Columbus, Ohio 43215